

TUTSHILL C OF E PRIMARY SCHOOL



'Love One Another, Know Ourselves, Believe and Grow'

PROSPECTUS 2026/2027



Our Vision ‘*Love One Another, Know Ourselves, Believe and Grow*’

From the vision stem seven core Christian values, which we embed in the life of our school.

Love One Another

This encapsulates our ethos as a Christian school, where we all care for each other as a school community. The Christian Values of **Forgiveness** and **Compassion** reflect this part of our vision in a way that all stakeholders can relate to.

Know Ourselves

This part of our vision works on two important levels. In terms of knowing oneself, we aim that children become independent learners; setting goals and targets to improve their own knowledge and/or social skills. It is also essential for the school community to understand their own spiritual beliefs and respect the beliefs and feelings of others. The Christian Values of **Respect** and **Responsibility** underpin this.

Believe and Grow

The final aspect to our vision deals with the importance of the aspirations and self-esteem of our school community. We want our children to aim high and believe in their own ability. As teachers and stakeholders, we endeavour to better our practice and give the children the best possible opportunities. Therefore, **Creativity**, **Perseverance** and **Courage** are the core Christian Values that we believe best represent ‘Believe and Grow’.

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General Information

The Christian Foundation

The school was originally founded by the Church of England in 1892 for the 'education of children and adults, or children only, of the labouring manufacturing and other poorer classes in the Parish of Tidenham...' After the 1944 Education Act, control passed to the Local Education Authority and a Governing Body was appointed to manage the school in accordance with the trust deed.

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Our school is proud of our Christian heritage and we actively encourage pupils to explore issues of belief and faith and their effect upon attitudes and behaviour within a Christian context. The social development of pupils is promoted by acceptance and engagement with the fundamental British Values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs.

The Governance of Church of England Schools

Church Schools were established in a tradition of Christian commitment to education to serve local communities or parishes. The School Standards and Framework Act 1998 has underwritten the continued opportunity for church schools to hold their place in the state system in three forms, either as Voluntary Aided, Voluntary Controlled or Foundation schools.

The Governing Body

The Governing Body is committed to ensuring the present and future welfare of the school. Governors attend regular full governor meetings, committee meetings and undertake training as required. They visit the school both during the ordinary working day and for special events to become familiar with the school community and so inform their decision making.

Foundation Governors

Foundation Governors are expected to bring to the Governing body an informed regard for the Church nature of the foundation of the school, to ensure that its Christian ethos is preserved and developed, and the religious worship reflects the tradition of the Church of England.

All Governors have equal rights and responsibilities. They are not delegates and must act according to their judgement, in the best interests of the children in the school. The responsibility of the Governing Body is collective. Governors do not have power to act individually unless instructed by the whole governing body. Governors work collectively with the Headteacher and staff to carry out their responsibilities.

The Governing Body provide the Headteacher with strategic direction in order to ensure the school moves towards its vision.

School Start Time

Start of day

Top Gate opens at 8.35am

Bottom Gate opens at 8.40am

Gate close at 8.45am

Registration (official start of day) 8.45 am

End of day

Gates open 3.10pm

Gate close at 8.45am

Children collected from school yard (official end of day) 3.15pm Gates close 3.20pm

The School and its Location

Tutshill School is a Church of England Voluntary Controlled school. It is a primary, mixed, day school for pupils aged 4-11 years. The school is situated on the Coleford Road, at the edge of Tutshill village, next to St Luke's church. It is in a particularly attractive area, with extensive views towards the River Severn. The locality is ideal for environmental study, being in an area of outstanding natural beauty and steeped in local history with Chepstow Castle within walking distance. The full capacity is currently 210. There are seven single

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age classes in the school. The original school buildings were opened in 1893 and an extensive new build programme was completed in 2007. This has greatly enhanced the learning opportunities offered to all children.

At playtimes, children use the adjoining playgrounds and grassed areas. In summer, they can use the school's playing field and the outdoor play equipment. We also have an adventure playground and a play area under the trees. Over recent years we have been able to redesign and resource the playground. There are many areas which encourage health and fitness these include a trim trail and tarmac area.

Admission and Transfer

30 places are available for Reception children each September. The Admissions Department in Gloucestershire County Council allocates these places according to the Local Authority (LA) admissions policy.

In keeping with the policy of Gloucestershire County Council, GCC, the school welcomes pupils who are four years old by 1st September in the year of their admission. Reception children are admitted during September on a part-time basis at first and within the five-week induction period become full-time pupils. The exact details of the introduction and admission arrangements will be sent to parents during the summer term. We try to make the transition to school life as enjoyable and relaxed as possible through regular visits during the summer term before admission, so that children become familiar with the school environment, meet the staff and begin to feel at home.

The Governing Body has an admissions policy in place for allocating places further up the school. This is regularly reviewed and a copy is available in the school office. This policy is in line with the Gloucestershire Local Authority policy.

Welcoming Your Child to School

Parents are welcome to visit the school, to look round and ask questions at any time before their child enrolls. Please make an appointment so we can spend time with you and answer questions directly. Reception parents are invited to an informal meeting, during early summer, when details concerning the introduction to school life will be discussed. This is a chance for parents to start to feel involved in the life of the school, to make known any views or specific requirements that they may have and to ask about any aspect of the schooling.

Teaching and Learning

School Aims

- Provide a happy school where your child will be cared for with sensitivity;
- Treat everyone in school with mutual trust, understanding and respect;
- Promote the spiritual development of each child by encouraging a sense of wonder and an appreciation of their environment;
- Provide opportunities for your child to learn in a positive environment and to be the best they can be;
- Develop respect and tolerance for all races and religions;
- Develop the ability to learn independently;
- Help your child to read, write, listen and speak effectively;
- Promote a healthy lifestyle and enjoyment of a wide variety of physical activities; and
- Encourage parents to become active partners in the education of all children.

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We aim to establish an environment within which staff governors, parents, future parents and friends of the school, support each other to achieve our aims.

The National Curriculum

The school follows the National Curriculum. The National Curriculum is organised on the basis of a Foundation Phase and 2 Key Stages, as summarised below:

Key Stage	Ages	Classes
Early Years Foundation Stage	4 - 5	Reception
Key Stage 1	5 - 7	Year 1 and Year 2
Key Stage 2	7 - 11	Years 3 to 6

We have a recommendation of 30 children in each class and they are single age classes.

Teaching and Learning

Here at Tutshill C of E Primary School we deliver the National Curriculum through a clear and well-planned sequence. Each year, the children will experience subjects that have been planned to build on prior knowledge, and also to prepare children for their next stage of learning.

We have developed a curriculum that allows our children to see links between subjects and therefore experience learning in a meaningful way. We change our topics in the autumn, spring and summer terms. Parents are able to view curriculum maps on the school website under the learning section.

The children in the Reception class follow the Foundation Stage Curriculum and work towards achieving the Early Learning Goals in prime areas: personal, social and emotional development; language and physical development and in specific areas: maths; literacy; expressive arts and design and understanding of the world.

Ofsted Inspection Outcome

Tutshill C of E Primary School was inspected by Ofsted in June 2018. We were rated a "Good" school and safeguarding is effective. Here are some of the observations made in their inspection report:

"Effective teaching generally helps pupils to make strong progress. Consequently, the proportion of pupils in all key stages achieving expected and higher standards at the end of each year is close to or above the national average. Last year, outcomes in several subjects were well above that of pupils nationally."

"All adults in the school develop warm, caring relationships with pupils. They listen to pupils and value their contributions. This inspires pupils to share their ideas and, as a result, they engage extremely positively in their learning. Pupils know what the school expects of them and, as a result, their behaviour in and out of lessons is impeccable. They

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enjoy learning and are keen to do well. Consequently, they listen carefully to instructions and settle to work with the minimum of fuss. Pupils are welcoming and polite and they are excited to chat about their learning."

"..... leaders have high expectations of what pupils can achieve and are committed to helping them to succeed. As a result, all leaders regularly evaluate pupils' learning and adapt teaching so that it precisely meets pupils' needs and interests."

"Governors have a clear understanding of the school's main priorities and are committed to supporting the school. They undertake visits to monitor your work and ask questions to assure themselves that your actions are having a positive impact."

SIAMS Inspection Outcome

We are Outstanding! SIAMS inspection focuses on the effect that the Christian ethos of the church school has on the children and young people who attend it. Church schools will employ a variety of strategies and styles, which reflect their particular local context or church tradition in order to be distinctive and effective. Inspectors will, therefore not be looking to apply a preconceived template of what a church school should be like. The principal objective of SIAMS inspection is to evaluate the School's Christian distinctiveness. SIAMS Inspections explore the question: "How effective is the School's Christian vision", established and promoted by leadership at all levels, enabling pupils and adults to flourish.

The approach we take toward collective worship, the delivery of Religious Education and of course the support we have from our school community means we are an 'Outstanding' school. The children fully understand the impact the vision has upon them in school but also their lives outside of school. The fact our vision, rooted in biblical narrative, permeates all we do from curriculum to behaviour. Please take a look at the full report on the school website.

Assessment

Children partake in the Year 1 Phonics Screen, Year 2 KS1 SATs, Year 4 Multiplication Check and Year 6 KS2 SATs. Teachers continually assess children's progress and provide work which matches their differing needs. Sometimes this requires different work to be set, a different outcome expected according to ability or a differing amount of adult support. We are in the fortunate position that we can offer support to groups of children that find work difficult, or those that need further challenge. In addition, there are opportunities for more formal testing which allows us to build up a profile of each child over time.

Collective Worship

Children who come to this school are educated in accordance with Christian principles and beliefs. Spirituality is seen as an important part of the development of each child. We take part in a daily act of Christian worship as a whole school or class led and have regular church services, in which the children are encouraged to take part. The church ministry team lead collective worship which is held in St Luke's Church and from time-to-time other visiting speakers are invited.

Religious Education (RE)

We teach RE in blocks to ensure that time is given for our children to discuss their own ideas about faith and the world around them. Class teaching is based on the Gloucestershire Agreed Syllabus. As well as Christianity, children learn about, and from, the religions of Judaism, Islam and Sikhism. Visits to places of worship and visiting speakers enhance the curriculum.

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Special Educational Needs (SEN)

We understand that early identification and intervention can enable children to overcome learning barriers before they become an issue. The school follows Gloucestershire County Council's graduated pathway approach. At Tutshill School, all teachers adapt and refine the curriculum to respond to the strengths and needs of pupils. We are able to provide in-class targets, personal timetables, visual aids and staff trained in visual impairments. In addition to this, we understand that children's well-being is paramount for successful learners. Parents are kept fully informed about their children's progress through review meetings. Please refer to the school website for more information about SEN identification and provision. We are able to provide a nurture room and lunchtime clubs to allow children to reflect on behaviours and feelings to allow children to build the skills required to succeed socially and academically. We comply with the Disability Discrimination Act (2004).

Individual or Small Group Music Tuition

The school is fortunate to benefit from a number of peripatetic music teachers who provide lessons as follows:

- Ukulele lessons suitable for children in Reception to Year 6;
- Violin lessons suitable for children in Year 2 to Year 6; • Guitar lessons suitable for children in Year 2 to Year 6; and
- Woodwind lessons suitable for children in Year 4 to Year 6.

Lessons are charged on a termly rate which varies according to instrument. Please check The Music Tuition page in the "Parents" section of our website for details of current pricing.

After-School Clubs

We offer a selection of clubs to our children. Clubs change termly, but you can expect to see clubs such as football, tag rugby, team games, archery, just to name a few.

Technology at Tutshill

In every classroom, children have an iboard and children have access to iPads which can be used in all aspects of the curriculum. There is also a portable iboard that can be used in all areas of the school. Keyboards are used to improve children's touch-typing skills.

Educational Visits

Classes undertake visits related to the curriculum, which provide an extra dimension to their school work. This is a very valuable part of their school career as it creates wider opportunities for academic and social development. Recent visits include 'We the Curious', Caerleon Roman Museum and SkillZONE. In Year 6, children will experience a residential visit following their end of year National Curriculum Tests.

Homework and Home School Partnership

The school has a Homework policy. There are varying expectations as you move through the school regarding learning at home to support learning at school. We aim to work in partnership with home and ask all parents to support the school in encouraging their child to complete homework tasks.

Pupil Welfare

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School Uniform

The school has a uniform which consists of:

- A light blue polo shirt*, shirt, or blouse
- School sweatshirt* or navy jumper or cardigan
- Smart grey trousers or grey skirt/pinafore (skirts should be of an appropriate length and style)
- Grey socks/tights
- Dark coloured appropriate sensible shoes.
- In summer, children may wear grey shorts/blue checked dress

PE Kit:

- Navy T-shirt* and navy shorts
- Navy jogging trousers/leggings and jumper/sweatshirt
- KS1 (Reception, Y1 and Y2) daps/black or white trainers; and
- KS2 (Y3, 4, 5 and 6) black or white trainers (no colour/logos/names).

*The school logo is embroidered on several items of uniform, all marked with an asterix on the above list. The full range of school uniform (including items with the school logo) is available for purchase from Price and Buckland. Ordering your child's uniform is simple:

1. Visit the Price & Buckland website:
<https://www.pbuniform-online.co.uk/>
2. Search for Tutshill C of E Primary School using the "Find My School" option.
3. Select the items and sizes you require.
4. Place your order and choose from the available delivery options.

Uniform can be ordered at any time and delivered directly to your home, making the process quick and convenient.

However, whilst preferred by the school, the wearing of uniform bearing the logo is **optional** and uniform can be purchased from other suppliers providing it is the correct colour (i.e. plain light blue polo shirts and plain navy sweatshirts may be worn for lessons and a plain navy t-shirt may be worn for PE).

School Uniform Rules

- **ALL SCHOOL UNIFORM AND OTHER ITEMS OF CLOTHING MUST BE NAMED.**
- Children should wear school uniform at all times.
- Skirts should be of an appropriate length and style.
- Children should wear appropriate school shoes and not trainers.
- Children with long hair should have it tied back using a plain, navy or blue and white check, "Alice"-style hair band, plain navy bobble/pony-tail band and simple "Kirby"-style hair-grips. Decorative or embellished hairbands, bobbles/elastics/scrunchies and hair-grips must not be worn.
- No jewellery should be worn in school. Children with pierced ears may wear plain studs. These must be removed for all PE activities and the child must be able to put them back in themselves.
- No nail varnish to be worn.
- During the summer term all children should have a cap and a water bottle as part of their PE kit, to include clothing suitable for PE outdoors. It is advisable to have a pair of plain navy blue jogging bottoms in school.

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- During the autumn, winter and spring terms, all children should bring a coat to school. This ensures they are able to participate in outdoor activities and playtimes. During the summer term it is advisable to have a light waterproof coat.
- No toys or games should be brought into school unless given special permission by a member of teaching staff.

Behaviour

The School Rules are part of the Behaviour and Discipline Policy which is available on the school website: www.tutshillcofeschool.co.uk along with all the other policies. Please refer to these policies for up-to-date guidance.

These are our school rules; a copy is displayed in each classroom:

We look and listen when others are talking

We work hard to do our best

We are kind to other in what we say and do.

We look after our environment

We walk sensibly around our school

We should try to say sorry

Communications

Our principal forms of communication are:

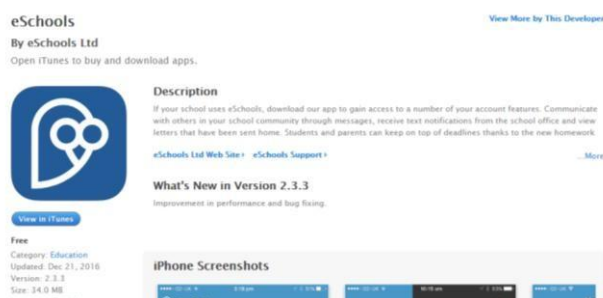
1. Our (eSchools) school website at www.tutshillcofeschool.co.uk;



2. The accompanying iOS and Android eSchools app for smartphones and tablets; and

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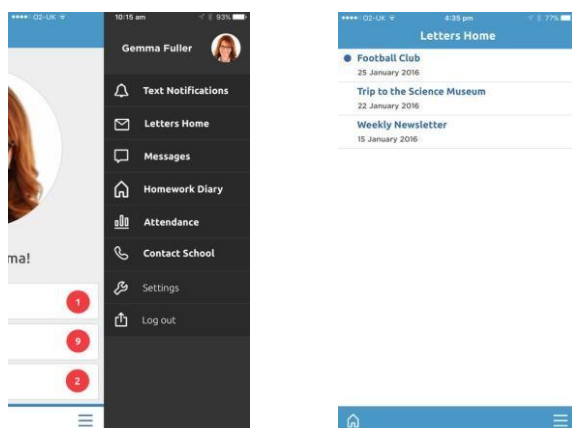
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3. Our school newsletter.

In addition to all the information you have already been able to access on our school website as an external user, the underlying system and complementary app provide our outbound email and communications platform with you once your child has started school.

The iOS and Android app enables you to receive an alert as soon as we send an email and it offers direct access to the contents of the email without troubling you to log in to your email account. A couple of sample screen shots are shown below:



You will be provided with login credentials for your personalised eSchools account which will be required for the app during the Induction Programme.

When using the school website on a desktop, these same login details will also enable you to:

- access information specific to your child's class;
- review your child's attendance record; and in due course
- see details of homework or projects set for completion along with other functions.

We would be grateful if you would create your eSchools account for use with the app and the desktop website as soon as possible upon receipt of your login details so that we can be sure that we can keep you informed.

Online Learning Journal (Reception children only)

Children will be observed as part of everyday experiences and some of these observations will be recorded using Tapestry. You will be expected to download the Tapestry app to be

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able to view these observations, comment and upload your own observations to form your child's individual learning journey.

Lunches

School meals are provided by a local company, Caterlink, who use fresh, locally sourced ingredients. The meals conform to nutritional guidelines and are proving to be very popular with the children. Menus are provided on a termly basis and parents are required to book and pay (where appropriate) their child's meals in advance using our online facility; ParentPay. Children in Reception, Year 1 and Year 2 are entitled to Universal Infant Free School Meals, however, please still apply for Free School Meal Funding if you think you may be eligible.

Snacks and Drinks

Drinking water is available from all cold water taps in school. Children are encouraged to bring their water bottles in daily and may fill up their drink containers from these taps. We also have a water fountain. All children in KS1 have fruit provided free of charge at break time. We ask parents to be mindful of the snacks they provide. We do have children with severe nut allergies and therefore ask you don't send nuts or nut-based foods to school. If you wish to discuss this further, please contact the school office.

Accidents at School

The cuts and grazes resulting from minor accidents at break times are dealt with by qualified first aiders on the staff. Children will be given an accident slip to bring home informing parents. If an accident of a more serious nature occurs, parents will be contacted. If necessary, children will be taken to hospital for appropriate treatment.

Illness

When a child complains of feeling unwell, they are initially assessed by a member of staff. If deemed necessary, parents are contacted by telephone on the emergency number provided. **It is, therefore, essential that parents keep the school updated of any changes to their emergency contact numbers.**

Children who have suffered from diarrhoea and/or sickness should be kept at home for 48 hours after the last episode. Impetigo is highly contagious and children should be kept away from school until treatment has been successful. Please refer to the 'Parents' section on the school website for further information on whether your child is too ill for school.

Medical Information

If a pupil has a serious or recurring medical problem, parents should inform the school. Likewise, any serious allergies should be notified to the school office and a Healthcare Plan Form completed.

Medicines

Normally, we do not give medicine to children at school. However, if it is essential for your child to receive medication whilst at school, please call into the school office to complete the appropriate forms. However, please note that we are only able to administer medicine which has been prescribed by a GP. Full details are contained in our Administration of Prescribed Medicines Policy which can be found on the school website. Please can we request that, when possible, medication is administered outside of school hours.

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We need to be notified if your child uses an inhaler to prevent asthma. Children keep their inhalers close to them for use when they are required.

Health Checks

The school nurse attends to carry out regular checks including vision and hearing. Dental inspections take place for certain year groups as arranged by the health authority. Flu vaccinations are offered annually for all children.

Absence from School

Please telephone and leave a message with the school office on 01291 622593, option 1. Alternatively, please email the attendance officer on attendance@tutshillcofe.gloucs.sch.uk with the reason for absence. Please notify the school on each day your child is absent. If no message has been received by 9:30am, parents will be contacted by the school. Failure to notify the school will result in an "unauthorised absence from school" being recorded on the register. **Parents are discouraged from taking children out of school during term time.** Absence for exceptional circumstances can be requested and the Executive Headteacher will address each case. Should children remain absent or the school have concerns regarding the child's whereabouts, a member of staff may conduct a house visit.

Lost Property

Lost property is kept in a marked box in the school hall. Children can look there for anything they have mislaid at break times and lunch times. This box is placed on the playground during the last week of each term for parents to collect any lost items. The box is hencleared at the end of each term. **PLEASE PUT NAMES IN CLOTHING AND BELONGINGS AND RENEW NAMES REGULARLY.**

School Travel

For the sake of all pupils and the environment, we would encourage everyone to walk to school. There are safe routes to school using public footpaths and quiet roads. We would like to remind parents if parking, to do so safely and on public property only.

Cycle and Scooter Storage

We have secure storage for bikes and scooters at Tutshill C of E Primary School. We would like to remind parents that children should be supervised on the way to school. Bike riders should wear helmets. Children on bikes are to dismount and push bicycles and scooters across the playground. These bikes and scooters cannot be used during playtimes and the school cannot take responsibility for theft and damage. A cycling proficiency course; Bikeability, is offered to Year Five children in the Spring Term.

Wraparound Care by The Cool club

The Cool club Ltd is an out of school club registered with Ofsted and provides care before and after school onsite to Tutshill School pupils. We are currently open 7:45am – 8.45am Monday to Friday for Breakfast Club and 3.15 – 5.55pm Monday to Thursday and 3.15 – 4.30pm on Fridays for Afterschool club.

We aim to provide a safe, secure and relaxed environment with a range of free choice and structured activities and resources including dressing up, home corner, craft, board games etc.

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We provide healthy snacks using fresh ingredients with plenty of fruit and vegetables. For breakfast we provide cereal & toast.

Fees are payable in advance via BACS or Childcare Vouchers. We also offer 'ad hoc' and there is currently a 10% sibling discount.

We do not charge for bank holidays or inset/training days.

Please contact Cool Club on coolclub15@outlook.com or 07763 479119 with any enquiries.

Parent Teachers' Association (PTA)

All parents/carers and staff are automatically members of the school PTA. The PTA was formed in 1982 and all members are warmly invited to regular meetings. The PTA supports the school in many ways. As well as raising valuable funds, the PTA provides a social focus for the school community. Money has been raised for a variety of projects and the PTA also subsidises special events including visits to school by theatre groups, and a wide range of extra-curricular providers.

There are annual events which have become a traditional part of the school year - a Christmas Fayre, school fayre and quiz nights. We are proud of the thriving partnership of staff, parents and governors.

Liaison with Secondary Schools

We have regular liaison with Wyedean School and Chepstow School, through Executive Headteacher meetings and activities arranged for the pupils. Throughout your child's time at Tutshill C of E Primary School, they will have opportunities to visit these schools and receive lessons taught from our secondary colleagues.

Could Your Child Benefit from Pupil Premium Funding?

Tutshill C of E Primary School can receive additional funding for any child receiving Free School Meals. This is separate from the Universal Free School Meals which are given to all pupils in Reception, Year 1 and Year 2. The Pupil Premium funding is allocated solely to the registered, eligible[†] pupils and is used to enhance provision and improve progress and outcomes for those children. For example, at Tutshill School we spend the Pupil Premium funding on:

- 1:1 support teaching;
- Class supported teaching;
- Group work;
- Pastoral activities e.g. cooking and gardening;
- Tutoring;
- Purchased resources for mathematical development and emotional resilience;
- Enrichment activities

In order to support the eligible children's learning and personal development.

Additionally, registering for Free School Meals also entitles your child to:

- Free musical tuition;
- Free school trips; and • A school uniform bursary.

[†] In order to qualify for Free School Meals for your children you must be in receipt of one of the following benefits:

- Income Support;

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- **Income-based** Jobseeker's Allowance;
- **Income-related** Employment and Support Allowance;
- Support under Part VI of the Immigration and Asylum Act 1999;
- The Guaranteed element of State Pension Credit;
- Child Tax Credit, **provided you are not entitled to Working Tax Credit**
- Working Tax Credit 'run-on' – paid for four weeks after you stop qualifying for Working Tax Credit; or
- Universal Credit.

As a parent/carer you can apply for Free School Meals online along with your Admission applications. The Free School Meals Portal also includes an online eligibility checking service which provides instant feedback – so they can easily confirm if you are entitled. For more information and to make an application visit

<https://emsonline.gloucestershire.gov.uk/CitizenPortal/Account/Login?ReturnUrl=%2fCitizenPortal>

Security

We ask **all** visitors to report to the office and sign in. All visitors are issued with identity badges which they are required to wear. It is requirement that all Parent helpers undergo a Disclosure and Barring Service check. Colour coded lanyards allow staff and children to identify who is on site and in what capacity.

Apart from the main entrance to the premises, all school gates are secured during the school day. Access to school at the beginning and end of the day is either through the blue gate in the railings and on to the playground. Access after 9.00 am is through the School Office. At 3.10pm these gates are opened again for parents to use to go onto the playground and wait for their children.

Charging Policy

The school wishes to provide the best possible educational opportunities available within the funds allocated by the education authority. Education during normal school hours is free. It is recognised, however, that many educationally valuable activities may be dependent on voluntary financial contributions from parents/carers. The school's concern is to keep these contributions to a minimum and to ensure that all children are able to take part. We will do all we can to resolve the issue and support families. Parents are asked to see the Headteacher or Deputy Headteacher in confidence if they experience difficulty in making these contributions. We will endeavour to do all we can to resolve the issue and support families. However, if insufficient voluntary contributions are received to fund a trip, it may be necessary to cancel the activity as the school is unable to subsidise these activities.

We look forward to welcoming your child on their learning journey here at Tutshill C of E Primary School.