



Forest Edge Federation
Minutes of the Full Governors' Meeting
Tuesday 13th December 2022 5.00pm
held virtually due to inclement weather



Present:

Governors:

Hazel Beeton (HB)	Emma Gomersall (EG)
Nataline Bennett-Coleman (NBC)	Helen Grimes (HG)
Amanda Cooper (AC)	Richard Heys (RH) Co-Chair
Marion Evans (ME) Co-Chair	Jenny Lane (JL)
	Rev David Treharne (DT)

Clerk: Chrissie Hugill

		Action
	As agreed, Co-Chairs to alternate leading FGBs – ME to Chair this meeting.	
22-23/39	<p>Welcome & Apologies</p> <p>James Bradbury) Jo Kibble) Family commitment – child appearing in Hannah Rowlands) school production Becky Stackhouse) Natalie Fryer - Family commitment</p>	
22-23/40	<p>Declarations of Interest</p> <p>There were no initial declarations See minute 22-23/47</p>	
22-23/41	<p>Minutes of the meeting 17 Oct 2022</p> <p>Minutes had been circulated prior to the meeting Acceptance of minutes: Proposed by HB Seconded by HG Approved unanimously There were no matters arising</p>	
22-23/42	<p>Curriculum and Outcomes update</p> <p>No meeting has been held since 30 September –meeting booked for 25th November to be rescheduled School data only received in last few days – KS2 Progress measures are based on KS1 to KS2 but these will not be available over the next two years as no testing for KS1 was carried out during Covid. School performance data has only just had published in detail nothing on KS1 or phonics as yet.</p> <p>TCofE update</p> <p>Each subject has a score with a confidence interval Reading 0.6 - confidence interval -1.7 to -1.9 equates to average Writing 2.25 confidence 0.4 to 0.5 equates to average Maths 0.27 confidence -2.4 to 1.9 not as strong as others. No. of pupils achieving national standard was 70% against national average 59% No. of pupils achieving the combined higher standard was 7 same figure as national standard. Only external papers were submitted for Reading and Maths; progress score of Reading was 106.3 (national 104.08) Maths was 104 (national 103.8) Scores above national average but still not good enough School is very good at attainment but progress is being looked at to ensure it is up to standard (see SDP) Data shows the majority of pupils converted from KS1 to KS2; very good progress made, but those requiring SEN support were not achieving as high as national levels.</p>	

SDP reflects the work planned to support these pupils.
Inspection Dashboard: significant attainment to report in KS1, with nothing more to report apart from good attendance

GQ:

ME: Were there any surprises?

JL: No. But looking at SEND data nationally we aren't in line with national and it didn't tally. Staff to investigate

ME: Any info on children in care?

JL: No this is only part of the report, school should have had validated data by now but nothing as yet.

Only KS2 data and only half the report received so far.

WPS update

Same document produced as for TCofE.

Progress is slightly behind TCofE

Reading - 0.26 confidence int. - 2.7

Writing 0.09

Maths -2.8

Combined subjects overall score of 62 against 59 national average.

Greater depth only 4% against national score 7%

Scaled score in Reading 106 against 104.8 national

Scaled score in Maths 104.9 (.9 against TCofE)

Figures show pupils at WPS attaining slightly higher than those at TCofE

The breakdown showed no surprises, all as expected. The writing standard needs pushing harder.

Overall, very pleased with the data at both schools.

Inspection dashboard: Used by Ofsted when preparing their hypothesis. It said nothing significant to report until attendance which is in the lowest 20%. Previously in the higher bracket for the county for absenteeism - so huge progress

GQ:

ME: (Directed to EG) What are the major issues around writing?

EG: Stamina. Resilience and understanding that half a page is not enough for a story. During Covid parents not aware that more is expected of their child.

RH joined the meeting at 5.23

RH stated he had attended some curriculum training which was very useful and easy to understand. Documentation has been circulated to other governors.

22-23/43

People & Development update

No meeting held since 3 October –meeting booked for 28th

November to be rescheduled

Nothing to update on

- JL took those present through the draft Staff questionnaire
This will be circulated once final approval is given by FGB
The majority of the questions are taken from Ofsted surveys.
Option to add the person's name but their role; teacher, non-teaching, etc to be indicated

GQ:

DT: What about vision and values?

JL: Maybe do that one just for TCofE.

EG: Is there any room to add the ethos of the schools?

RH made changes on-screen during the discussion.

- Pupil Questionnaire

	<p>Again, all participated in discussing the questions, RH made changes on-screen Parents to be asked to state which school their child attends with an option to include their own name or leave anonymous. Plan is to send both out after Christmas. To be circulated to govts.</p>	<p>JL to circulate</p>
<p>22-23/44</p>	<p>Finance & Premises update Committee met at the end of November. Overall finances look strong and well within contingencies WPS update Actual figures show the school budget will not be as bad as originally thought, even possibly a slight surplus. The 3-year plan could be about £92K in deficit based on no change in class numbers. If there is a reduced number of classes, it could result in a balanced budget. TCofE update Ongoing solutions are still being sought for the flooding/draining issues. LA personnel are involved and a drain survey will be conducted at end of this term. School is hoping the LA to fund this work. School has not spent 106 funding yet. Financial update affecting both schools: Salaries: Teachers will be getting a 5% increase NJ staff had a flat rate of £1,962 pro rata added to their pay increments. Schools are yet to know when the autumn budget adjustments will arrive or the amount allocated.</p> <ul style="list-style-type: none"> • £3.2m is allocated on educ. psychology training. • An Energy Resilience Grant which will amount to £13K for Woolaston and £14K to TCofE. <p>If this is not needed as intended, it may be used for capital expenditure, but has to be planned for or spent by March 2023. Overall, both sites are sound and safe. RH suggested the GB could invite Glyn Jones (ex WPS governor who has experience in buildings/premises at schools) to look at what might be needed/planned at both sites in conjunction with site managers and advise the GB accordingly.</p>	<p>JL to make contact</p>
<p>22-23/45</p>	<p>Headteacher's Report Report circulated prior to the meeting show up to date position. WPS Feedback is included from the LA. Anna Barker (AB), Performance Adviser from the LA conducted monitoring with Foundation stage leaders and lesson observations. Conclusion: she is exceptionally pleased with quality of teaching, resourcing, planning etc. Report to follow will illustrate a "totally different school" AB fed back to Co-chairs and expressed how pleased she is with the marked improvements in standards. AB to be asked support TCofE with their development. Both schools:</p> <ul style="list-style-type: none"> • SDP focussed on SEND and low attenders at both schools and support has been put in to assist staff with CPD and training. • Areas pertinent to each school are evaluated as such. • Both English leads are attending 'reading for pleasure' events <p>Each section of the SDP follows the Ofsted framework EHT took those present through the sections expanding on each area</p>	

Leadership & Management: Governors to be aware of what is expected to meet statutory needs.

RH stated while it is important to recognise what has been achieved, particularly at WPS; governors should give thought to what as governors do we think we need to achieve? An initial document structuring a 3-year plan had been circulated prior to the meeting for governors to discuss and plan this 3-year projection and the next meeting.

EHT took those present through the SDP. Highlighting and expanding on topics e.g.

- Sub. Leaders (release time)
- SENDCos' input
- Phonics: Read write Inc (WPS) and Rocket Phonics (TCofE)
- New maths curriculum at TCofE, girls not been making expected progress but new scheme showing positive improvements.
- Behaviour and attitude:
 - WPS: all very positive, external visitors feel it is exemplary
 - TCofE: develop and improve behaviour and attitudes at lunch times particularly
- Attendance: monitoring is tight and robust. above at WPS at par at TCofE
Dipped to 80% at both schools at the moment due to waves of illnesses.
- Punctuality:
At TCofE – parents were lax on arrival. New procedures in place to improve this. Parents not happy but it is improving being on-time in school Last term 500 minutes lost due to poor timekeeping. Now down to 290 minutes.

ME: noted on recent visits behaviour and constructive playtimes were better at WPS than TCofE

Personal development:

- Both have school councils and eco councils, meetings are happening and fund-raising taking place.
- AC is working across the schools for Sports Premium.
- AC also looking at debating societies – possible debate between the two schools via Teams
- Pupil Premium: schools are ensuring these pupils are accessing all facilities, clubs etc available to them. Possibly ringfencing some places for them.
- EYFS: At both schools, staff are working together to access the provision given. Additional CPD for TAs at both hubs. Developed curriculum intent for EYFS and ensuring assessment used effectively.

EHT graded personal development at TCofE borderline good/outstanding and WPS borderline good.

NBC – Pointed out life has been difficult at WPS over the last few weeks due to a family bereavement. She has been impressed with staff attitude, compassion, professionalism and support to all.

22-23/47	<p>A list of Policies had been circulated with the agenda; all to be read, any queries to be raised and sent to JL with the intention of approving same at the meeting in February.</p> <p>Safeguarding ME (Safeguarding Governor) had visited both schools; Overall, safeguarding arrangement at both are appropriate</p> <ul style="list-style-type: none"> • SCR checked at both schools were checked; just one or two alterations to be made. • Safeguarding audit looked at with the EHT. Training records checked of what has been undertaken by staff. • Safeguarding audit carried out by LA; 23 Nov at WPS and 30 Nov at TCofE. No red flags found. Need to ensure Govs come in to do checks. • TCofE have moved to use of electronic system of recording incidents <p>ME: declared her interest in safeguarding in her professional post as County Safeguarding Executive.</p> <p>DT left the meeting at 6.50</p>	Agenda item next meeting
22-23/48	<p>SEND Nothing to report</p>	
22-23/49	<p>Wellbeing</p> <ul style="list-style-type: none"> • Staff and pupils There are many illnesses among staff and pupils currently. At WPS there has been the death of a mother of two pupils. School and staff are supporting the children and family. JL recorded her thanks to staff who have been remarkable in supporting all involved. NBC stated her thanks to all staff at WPS during this time. She has observed this at first hand and it has been exceptional. • FGB record that their thoughts go to the family. 	
22-23/50	<p>Governor Visits Governor visits made by HR and HB – reports to follow Circulated Art and collective worship (already circulated) NBC will visit WPS to see how new project is rolling out. NBC noted Collective Worship was outstanding at TCofE. NBC and HB stated very positive visits made to TCofE and WPS respectively.</p>	HR and HB to follow
22-23/51	<p>3-year strategy Discussed earlier</p>	Add to next agenda
22-23/52	<p>Any other business There was none</p>	
22-23/53	<p>Meeting Closed at 19.05 Date of next meeting: Mon 13th February at 6pm. Venue Tutshill CofE School</p>	

Signed _____

Date _____